

Ligonier Township Supervisors  
Regular Meeting  
November 10, 2014

The Ligonier Township Supervisors met in regular session at 7:00 pm. Chairman Paul Knupp took roll call. Present were Chairman Paul Knupp, Vice Chairman D. Scott Matson and Timothy Komar.

There were no public comments for agenda items.

- A motion was made by Timothy Komar and seconded by Scott Matson to approve the minutes of the October 14, 2014 meeting. Motion carried.
- A motion was made by Scott Matson and seconded by Timothy Komar to approve the minutes of the October 21, 2014 public meeting. Motion carried.

Terry Carcella, Ligonier Township Manager, reported that a number of changes have occurred in personnel and work continues on preparation of the 2015 budget. He stated that he would like to meet on Tuesday, November 18, to finalize the budget obligation and discuss this with the supervisors. He has discussed with Ligonier Borough regarding sharing animal control and Code Enforcement Officer. A tentative agreement has been reached with the Ligonier Township Police FOP bargaining unit and is pending after details are discussed with both parties. The agreement is for a two year contract and language is inserted to reopen the contract if a regional police study becomes available in the next year or two. There have been 23 people attending the Zoning Administration classes. The road crew has been preparing for the winter snow. Five applications have been received for part-time zoning officer and interviews will take place in December. He stated that he does not anticipate hiring until after January 1, 2015. He stated that the recycling through the Loyalhanna Watershed Association only has funds to cover costs until the end of the year and he is looking at other options.

Terry Carcella spoke on information contained in a PSATS bulletin regarding regionalizing police forces. He also spoke on information received from the Phoenix Benefit group (FYI), a consulting firm dealing with the police pension.

#### Zoning Office

- A motion was made by Timothy Komar and seconded by Paul Knupp to approve the final plans for the Laurel Mountain Ski Slopes contingent on the Engineer's review. Motion carried.
- A motion was made by Timothy Komar and seconded by Scott Matson to approve the modification request for Alan Smith.
- A motion was made by Timothy Komar and seconded by Scott Matson to approve the subdivision request for Steve Smith

#### Police Department

Chief Michael Matrunic reported that the Aggressive Driving is going on from November 6 thru November 22. He stated that a variety of information is available in the meeting room thanks to many local businesses that supported this program.

#### Treasurer's Report

Terry Carcella stated that the General Fund Account has \$495,781.01, Act 13 Account has \$151,868.25, K-9 Account has \$25,364.22, Liquid Fuels Account has \$2,084.77 and the Developer's Account has \$14,000.00 for a total of \$689,098.25.

- A motion was made by Timothy Komar and seconded by Scott Matson to approve the Financial Statement for October. Motion carried.
- A motion was made by Paul Knupp and seconded by Scott Matson to approve payment of bills as presented. Motion carried.

The reserve Fund CD's with Janney Montgomery Scott are as follows: Legal Defense, \$100,000.00, Equipment Fund, \$100,000.00 and Capital Reserve, \$300,000.00.

Engineer's Report - Dorothy Boring stated there was nothing at this time.

Solicitor's Report - Solicitor Michael Kornis stated that Avolio Law Group has been working on the changes to zoning to present at the next Planning Commission meeting.

#### Old Business –

- A motion was made by Scott Matson and seconded by Timothy Komar to approve the PennDot Winter Maintenance Agreement. Motion carried.
- A motion was made by Paul Knupp and seconded by Timothy Komar to accept the bid of \$3,800.00 a year from Wilkins Internet Services. Motion carried.
- A motion was made by Timothy Komar and seconded by Scott Matson to accept the low bid from AA Septic Service at a rate of 8.45 cents per gallon. Motion carried.

The Supervisors will do background checks on two applicants for part-time plow drivers. This will be readdressed at the work session.

#### New Business -

- A motion was made by Paul Knupp and seconded by Scott Matson to bond Roxanne Shadron. Motion carried.
- A motion was made by Timothy Komar to allow Terry Carcella, Township Manager, to decide on which quote to accept for a new copy machine. The motion died for lack of a second.
- A motion was made by Paul Knupp and seconded by Scott Matson to have Total Service provide services for a new copy machine with a 60 month lease, at a cost of \$105.90/month and a four hour service window. Motion carried.

- A motion was made by Timothy Komar and seconded by Scott Matson to donate the old copy machine to the Wilpen Fire Hall. Motion carried.
- A motion was made by Timothy Komar and seconded by Scott Matson to sign a contract with the EADS group for their professional service quote on the zoning activities and mapping required. Motion carried.
- A motion was made by Timothy Komar and seconded by Paul Knupp to approve the proposal from the Cohen Municipal Planning Consultants to help straighten out the zoning. Motion carried.
- A motion was made by Scott Matson and seconded by Timothy Komar to approve a Zoning Exemption Request by Coal Loaders, Inc. regarding Conditional Use Permit 2013-R-13 to secure a mine shaft for public safety. Motion carried.

Terry Carcella discussed the status of the recycling program in Ligonier Township. He stated that the Loyalhanna Watershed Association may only have enough funds to continue the existing program until the end of the year. The cost is about \$2,000.00 per month to operate the program and the donated funds are running out. He recommended that a study of the program be done regionally by applying for a technical assistance study grant sponsored by SWANA, talk to our neighbors about participation and determining early next year how we will handle the trash and recyclables in the township.

The Supervisors went into executive session regarding personnel issues and litigation at 7:37 pm. They returned at 7:47 pm. Solicitor Michael Korn certified for the record that the discussions in the executive session were in compliance with the Pennsylvania Sunshine Act.

- A motion was made by Scott Matson and seconded by Timothy Komar to set the pay rate for a part-time plow driver at \$15.00/hr., with no benefits or holidays. Motion carried.

Supervisor's comments

Supervisor Scott Matson had no comments

Supervisor Timothy Komar reminded township residents that on street parking in the winter months will not be tolerated in the interest of public safety because of winter plowing. He stated that both salt and anti-skid will be applied to the roads during bad weather. He announced that the township sold a 2001 Ford F-450 Dump Truck on Asset Auctions for \$5,850.00.

Supervisor Paul Knupp stated that he recently attended a DEP seminar on October 23, 2014 for elected officials. He announced that he was able to secure some key contact numbers. He thanked Terry Carcella for teaching the Zoning classes on three consecutive Wednesday nights in November. He said he feels that they are very informative and people are learning a lot.

Public Comment

Cam Berger with Berger Office Systems spoke regarding the quote that he had submitted to the township. He spoke regarding some items that were not included during the information period regarding quotes that were received by the township.

Chuck Shadron asked about the bridges on Zion Road and Four Mile Run Road. Tim Komar stated that he will contact PennDot regarding these bridges. Komar said they were to start the bridge on Four Mile Run Road in November but have yet to start.

Gary Thistlethwaite stated that he spoke to Tim Cook with PennDot approximately a month ago and he said the bridge on Four Mile Run Road will be done on or before June of 2015.

Dave Bridge asked if any of the supervisors, manager, solicitor or engineer have been at the reclamation project where the mine issue is. Timothy Komar stated that he was on that site this past summer.

- A motion was made by Scott Matson and seconded by Timothy Komar to adjourn the meeting at 8:00 pm. Motion carried.

Respectfully submitted,

Barbara L. Hollick  
Assistant Secretary